

Date :-

To,

The Secretary,
Siemens Employees' Co-Op. Credit Society Ltd.,

Sub:- Settlement Of Dues

Dear Sir,

I the undersigned _____ R./T. No. _____

Unit _____ have Resigned / Retired / taken V.R.S. from the services of **Siemens Ltd. / Siemens Emp. Co-Op. Credit Society Ltd** w.e.f. _____. Hence I want to request you to kindly close my all accounts with society & settle down my dues & transfer the amount to my Bank, details given to Credit Society through ECS.

Thanking you,

Yours faithfully,

(Name- _____)

R/T.No. _____

Share	
M.S.F.	
Savings	
LongLoan	
MediumLoan	
Short Loan	
Surety Given To	1) _____ 2) _____

Checked by _____